

Minutes for the April 13, 2017 Regular Meeting



NOYO HARBOR DISTRICT
19101 S. Harbor Drive
Fort Bragg, CA 95437
707-964-4719 Fax 707-964-4710

Joe Caito
Chairman

Dusty Dillion
Vice Chairman

Bill Forkner
Commissioner

Steve Bradley
Commissioner

Jim Hurst
Commissioner

Janette Gallegos
Secretary/Treasurer
Asst. Manager

Justin Pyorre
Harbormaster

The Noyo Harbor Commission met in regular session on Thursday April 13, 2017 at 2:00 p.m. at the Town Hall. Present were Commissioners Caito, Dillion, Hurst, Forkner and Bradley.

The minutes of the regular meeting of March 09, 2017 were approved.

TREASURER'S REPORT:

Staff reported Receipts for March 2017 in the amount of \$48,991.46 and expenses paid in the amount of \$52,982.28.

PUBLIC COMMENT ON NON-AGENDA ITEMS: There was no public comment.

CORRESPONDENCE:

No action required.

CONDUCT OF BUSINESS:

Vessel San Juan:

Commissioner Hurst gave a rundown of the two Ad Hoc committee meetings, the committee believes that if the vessel is abandoned it would fall under the NHD jurisdiction. The attorney agreed with Commissioner Hurst that the District has the authority to act to remove the San Juan but is not obligated to. Chairman Caito called upon Mr. Gressett owner of the San Juan. Mr. Gressett explained the vessel is not abandoned and believes the Vessel was hit by a log, which caused it to sink. He asked the commission give him a deadline and he has a plan to refloat the vessel. After a lengthy discussion, it was agreed that Mr. Gressett and the Ad Hoc committee will meet prior to the May 11 meeting of the NHD and Mr. Gressett will have a plan for the commission to review at that time.

Cal OES grant Resolution:

The attorney explained the present resolution authorizing grant signers is obsolete since prior employees of the District are the authorized signers.

A motion was made by Commissioner Hurst and seconded by Commissioner Dillion to have a more generic Harbormaster and Assistant Manager /Secretary treasurer as signers.

Ayes: Hurst, Dillion, Forkner, Bradley and Caito.

Noes: none

Absent: none

District priority workshop:

The attorney explained that in mid-March he circulated a rough list of some issues facing the District, and that the workshop is basically building a priority list for the District. The commission feel that the Docks are the most important component of the mooring Basin that needs to be addressed.

Minutes for the April 13, 2017 Regular Meeting

Attorney Jackson will contact Henry Pontarelli with the Lisa Wise consulting firm to confirm that this will be part of the Sustainability plan. The number 2 priority is the sustainability plan. The third priority is the roads and parking areas owned by the District. The fourth item is dredge material removal. Five is Removal of vessel San Juan.

STAFF REPORTS AND RECOMMENDATIONS:

Attorney

Update on PGE lease:

The attorney reported that he had heard from PGE regarding the wording in the lease regarding stray voltage monitoring. After a brief discussion, it was agreed that The Attorney will revise the lease and remove the stray voltage issue.

Memorial Day weekend Flea Market:

The Attorney reported that the ABC license is in progress and he will submit in early May.

Grant Writing:

The Attorney reported that he has prepared a consulting agreement and has visited with Sara Huff and recommends that the district engage Ms. Huff for 5% of grants she procures for the District. A motion was made by Commissioner Hurst and seconded by Commissioner Dillion to engage Sara huff for Grant writing services for 5% of the grant value.

Ayes: Hurst, Dillion, Forkner, Bradley and Caito

Noes: none

Absent: none

District Office:

The Harbor Master updated the commission on the balance of the checking account and possible transferring some funds to the investment account. A motion was made by Commissioner Hurst and seconded by Commissioner Dillion to maintain an approximate balance of 6 months operating revenue in the Checking account and place the balance in the Laif account.

Ayes: Hurst, Dillion, Bradley Forkner and Caito

Noes: none

Absent: none

MATTERS FROM COMMISSIONERS:

Commissioner Forkner updated the commission on the status of the storage areas. Rates were discussed and will be placed on the May agenda for possible action.

Commissioner Dillion discussed various conferences North Coast Resource Partnership and The Marina Recreation Association Commissioner Dillion plans to attend the Marina Recreation Association in Richmond. Commissioner Dillion attended the MCOG tour and feels that the dredge sands maybe of use to the city for possible storm water filtering.

At 4:35 p.m. Chairman Caito adjourned the regular meeting to Closed Session.

CLOSED SESSION: Public Employee Performance Evaluation

District Staff

Government Code section 54957

No action was taken.

Open Session;

At 5:06 Chairman Caito reopened in regular session and reported no action was taken in the Closed session.

Minutes for the April 13, 2017 Regular Meeting

ADJOURNMENT At 5:18 p.m. the meeting was adjourned to the next regular meeting of May 11, 2017.

Chairman

Secretary