

# Minutes for the November 10, 2016 Regular Meeting

---



**NOYO HARBOR DISTRICT**  
19101 S. Harbor Drive  
Fort Bragg, CA 95437  
707-964-4719 Fax 707-964-4710

Joe Caito  
Chairman

Vice Chairman

Bill Forkner  
Commissioner

Dusty Dillion  
Commissioner

Jim Hurst  
Commissioner

Janette Gallegos  
Secretary/Treasurer  
Asst. Manager

Justin Pyorre  
Harbormaster

The Noyo Harbor Commission met in regular session on Thursday November 10, 2016, at 2:00 p.m. at the Town Hall. Present were Commissioners Caito, Dillion, Hurst and Forkner.

The minutes of the regular meeting on October 13, 2016 were approved.

## **TREASURER'S REPORT:**

Staff reported Receipts for October 2016 in the amount of \$479,629.61 and expenses paid in the amount of \$239,713.18.

## **PUBLIC COMMENT ON NON-AGENDA ITEMS:**

Steve Bradley let the Commission know that Todd Armitage is doing an excellent job working in the Harbor, and hopes that the District keeps him around.

## **CORRESPONDENCE:** Sherwood Pomo Tribe – Misty Cook – Pomo Cultural Study

Jason Island of SHN told the Commission that they have hired someone from Humboldt to do the cultural study. Misty Cook of the Pomo Tribe introduced herself to the Commissioners, and let them know she is interested in getting historical information about her family and the Pomo Tribe. She said this is the purpose for them asking that a cultural study be done. She feels this is a good opportunity to make a relationship with the District. Commissioner Dillion wants Misty Cook to register any historical significance of the findings of the study.

## **CONDUCT OF BUSINESS:**

### **Sustainability Plan - Update**

Attorney Jackson reported that he has been in touch with Henry Pontarelli and has received a work plan. He read the cover letter for the proposal to the Commissioners and suggests the Commissioners provide comments and he will convey them back to Mr. Pontarelli. No action taken.

## **STAFF REPORTS AND RECOMMENDATIONS:**

### **Attorney –**

### **District Office –**

### **Audits – Pehling & Pehling YE 2015/16 and CalOES –**

Staff reported that the 2015/16 audit has been completed with the exception of the Management Report, which was done in the past, but was not done last year. Staff inquired about asking the accountant Zach Pehling to assist with this report. After a brief discussion about the importance of this report, it was agreed upon by the Commission to have Staff go ahead with getting help from the accountant with this. Commissioner Hurst offered to assist as well. Staff said they will be getting started on this right away, and will also enlist the help of retired Harbormaster Kleinbach to help provide the information from last year.

# Minutes for the November 10, 2016 Regular Meeting

---

Staff also reported the CalOES will be sending a representative shortly to audit the dredge and dredge material removal projects that were recently completed. This will be scheduled and reported about when it occurs.

## **USACE River Dredge Project – Update**

Harbormaster Pyorre reported that Colonel Morrow of the USACE had stopped by the project briefly, and said that the dredge project is now finished. Camenzind Dredging is removing their equipment now. Justin will contact the Army Corps. and report on the total amount dredged, at the next meeting.

**COMMITTEE REPORTS:** None

## **MATTERS FROM COMMISSIONERS:**

Commissioner Dillion reported that when Roger Thornburn met with staff at the district office, that he noticed that the computer that the Secretary uses, is very much out of date. He would like for Staff to get the price for new computer equipment and software, and report back to the Commission with the cost to replace said office equipment.

Commissioner Dillion also told the board that he would like the District to host a flea market to be held as a fundraiser for the Noyo Harbor District to be held at Grader Park on Memorial Day 2017. He directed Staff to check with Ronda at Northwest Insurance to see if the NHD liability insurance would cover this one day event, and asked that this item be added to the next agenda.

Commissioner Forkner asked about employee Armitage using his own vehicle for working at the docks and stated he would like to see him compensated for his mileage, and advises getting proof of insurance as well. He also went on to ask about urchin boats parking in the parking lot. He asked Harbormaster Pyorre to contact Bill Daniel about getting rid of his ramps that are located at the upper launch ramp and have been there for some time.

Commissioner Caito asked the Harbormaster if the dredge company had gone back and fixed the ruts they made at the upper launch ramp. Harbormaster Pyorre reported that yes, they had fixed them.

## **CLOSED SESSION:**

### **Conference with Real Property Negotiators (Govt. Code Section 54956.8)**

Received a report from the negotiator and the Commission provided direction to staff.

**ADJOURNMENT:** At 4:15 p.m. the meeting was adjourned to the next regular meeting of December 08, 2016.

---

Chairman

---

Secretary