

# Minutes for the September 08, 2016 Regular Meeting

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**NOYO HARBOR DISTRICT**  
19101 S. Harbor Drive  
Fort Bragg, CA 95437  
707-964-4719 Fax 707-964-4710

Robert Armitage  
Chairman

Joe Caito  
Vice Chairman

Bill Forkner  
Commissioner

Dusty Dillion  
Commissioner

Jim Hurst  
Commissioner

Janette Gallegos  
Secretary/Treasurer  
Asst. Manager

Justin Pyorre  
Harbormaster

The Noyo Harbor Commission met in regular session on Thursday September 08, 2016, at 2:00 p.m. at the Town Hall. Present were Commissioners Caito, Dillion, Hurst, Forkner, and Armitage.

The minutes of the regular meeting on August 11, 2016 were approved.

## **TREASURER'S REPORT:**

Staff reported Receipts for August 2016 in the amount of \$57,018.57 and expenses paid in the amount of \$203,201.32.

**PUBLIC COMMENT ON NON-AGENDA ITEMS:** Local fisherman Steve Bradley asked the Commission about who had done the landscaping work that was done recently, and why it is that the maintenance person is not taking care of these duties. He said in the past the Maintenance staff would have taken care of this. Local fisherman Scott Hockett also addressed the Commission and stated he wants to get gates put on the ends of the docks as a security measure. He feels that the tweakers and bad people around has gotten out of control. He also inquired to know what the District's policy on requiring tenants to have liability insurance is. He mentioned that in other harbors require proof of insurance.

Commissioner Dillion responded that the District has fallen behind on regular maintenance and that the District had to do something to get some of this maintenance started, and begin to get caught up. The Commission recommended that the Harbormaster go over the job description with Jeff in Maintenance to be sure his duties are understood. It was recommended that staff inquire with other Harbors in reference to the insurance.

## **CORRESPONDENCE:**

**LAFCo Ballot** – The Commission discussed the ballot and all agreed to decline nominating anyone and to wait for the Official ballot with the nominees on it, to choose someone for the open seat.

## **CONDUCT OF BUSINESS:**

### **Noyo Harbor Plan - Update**

Commissioners Hurst stated that for future reference that Staff refer to this item as the "Sustainability Report Update". Due to misunderstanding of Staff regarding the motion of the last meeting, no action was taken to contact Lisa Wise Consulting, F&W, or Working Waterfronts. Attorney Jim Jackson offered to take these tasks off the plate of Staff, and contact them. Staff respectfully requested of the Commission better clarity in regards to future direction to help avoid future missteps. The Commission directed Attorney Jackson to handle this item, and he agreed to do this.

## **STAFF REPORTS AND RECOMMENDATIONS:**

### **Attorney – Update on Hernandez v. Bradley Case**

Attorney Jackson reported he has declined the claim to the District in the matter and has not had any further response.

**Conflict of Interest Code** – A last minute item requiring immediate action was addressed by Attorney Jackson, as

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the deadline to reply falls before the next regular NHD meeting in October. The County sent the Biennial notice regarding the Conflict of Interest code requiring the code be reviewed and any revisions reported. After looking at our current code which is many years old, he recommends that it is time to revise the District's code and bring it up to date. He has recently done this for another organization, and stated that it would be fairly easy to do. The Attorney directed Staff to return the reply to the Biennial report by the due date, and he will revise the COI Code for the District.

**A motion was made by Commissioner Hurst and seconded by Commissioner Forkner** directing Attorney Jim Jackson to prepare an updated COI Code for the next meeting and for Staff to check the box on the Biennial notice showing that an update is needed and return it.

**Ayes:** Hurst, Forkner, Caito, Dillion, Armitage

**Noes:** none

**Absent:** none

**Attorneys Fees Increase** – Attorney Jackson told the Commission that after many years, he would like to increase the rates for his services. He asked that the proposed rate increase be added to the next agenda.

## District Office –

**Dredge Material Removal Update** – Harbormaster Pyorre reported that 8500 cubic yards of material has been transported to Redwood Landfill, and that approx. 7000 cubic yards has been transported to the South Coast Trail site. He reports that the existing weir has been removed, and that the Contractor will be casting the base structure next week. The schedule is tight but completion date of the project for 9/16 or 9/19 appears to be on schedule.

**COMMITTEE REPORTS:** None

## **MATTERS FROM COMMISSIONERS:**

Commissioner Dillion told the Commission that he contacted Mendocino County Building and Planning Dept. and asked them to come to meetings, but was declined.

**ADJOURNMENT:** At 3:45 p.m. the meeting was adjourned to the next regular meeting of October 13, 2016.

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Chairman

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Secretary