



Jim Hurst	Doug Albin	Michelle Norvell	Daniel Platt	Richard Shoemaker	Anna Neumann
Chairman	Vice Chairman	Commissioner	Commissioner	Commissioner	Harbormaster

## **NOYO HARBOR COMMISSION REGULAR MEETING AGENDA**

**Thursday, October 14, 2021 at 6 PM**  
**Fort Bragg Town Hall**

**CALL TO ORDER**

**ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES – Regular Meeting September 9, 2021**

**TREASURER’S REPORT – August 31, 2021**

**TREASURER’S REPORT – September 30, 2021**

### **PUBLIC COMMENT ON NON-AGENDA ITEMS:**

**The Noyo Harbor Commission welcomes input from the public. Please limit your comments to five minutes so that everyone may be heard. The Brown Act does not allow action to be taken on non-agenda items.**

### **CORRESPONDENCE:**

None

### **CONDUCT OF BUSINESS:**

1. Election of District Secretary and Treasure
2. Final SHN Master Service Agreement. Ready for signatures.
3. SHN Status Update
4. California Special District Association’s funding opportunities for ports and harbors
5. Abandonment of Miss Smith and Sweetheart
6. Discussion of November 18 Workshop Meeting to discuss policies, bylaws, personnel, procedures and best Practices. Location is Town Hall.
7. Hazard Mitigation Grant Application Follow up; amount of funds remaining, grant priorities, timing, extension request, etc.
8. Status of Office of Emergency Service Audit of Hazard Mitigation Grant Reimbursement

9. Report on finances, payroll and audits
10. Discussion and possible action on Resolution 200, addition of Harbor Master and Commission Chair positions to LAIF account
  - Identification of other accounts where additional signatories need to be added
11. Discussion of Staffing Model for the NHD Office:
  - Continue with the position of Assistant Harbormaster, Secretary, Treasurer.
  - Eliminate the Assistant Harbormaster position and hire an Administrative Assistant- Full Time or Part Time.
  - Need for Bookkeeping Assistance – The Accounting System needs a complete overhaul.

**STAFF REPORTS AND RECOMMENDATIONS:**

**District Office:**

1. Jay Koski surgery and recovery schedule
2. Weekend staffing position filled – Bob Scofield
3. Mooring Basin Software Management Upgrades

**Attorney Report:**

**Matters from the Commissioners:**

**ADJOURNEMENT:** To the next regular meeting of Thursday November 11 at 6 pm, 2021.