



Jim Hurst  
Chairman

Doug Albin  
Vice Chairman

Michelle Norvell  
Commissioner

Dan Platt  
Commissioner

Richard Shoemaker  
Commissioner

Carla Slaven  
Interim Harbormaster

The Noyo Harbor Commission met in regular session on April 08, 2021 via Zoom video conference. The meeting was called to order at 6:00 pm. Present were Commissioners Albin, Platt, Shoemaker, and Commissioner Hurst chaired the meeting; Absent Commissioner Norvell. The Pledge of Allegiance was recited.

**MINUTES:**

A motion was made by Commissioner Albin and seconded by Commissioner Shoemaker to approve the minutes for the March 11 ,2021 regular meeting; Approved 4-0

**TREASURER'S REPORT:**

March 2021: Reported total cash receipts in the amount of \$ 34,495.89 and disbursements in the amount of \$ 61,566.68. A motion was made by Commissioner Platt and seconded by Commissioner Shoemaker to approve the treasurers report; Approved 4-0.

**PUBLIC COMMENT:**

None

**CORRESPONDENCE:**

1. Gabriel Maroney, staff read an email expressing his interest to be a member of the Ad Hoc Committee
2. Marina tenant electrolysis issue- Staff Reported on issue and presented an electrolysis report, NHD Marina does not have an electrolysis issue
3. John Lynch -19275 South Harbor Drive (The WAYs) gave a brief presentation on possibly purchasing property for future development

**CONDUCT OF BUSINESS:**

1. Discussion and possible action on move funds from the District checking account to the District savings account; Budget Committee report and recommendation- Postponed discussion until next meeting May 13, 2021.
2. Discussion on job descriptions/duties for district office personnel; No action, the matter to be discussed further by the Personnel and Budget Committees and they will report on their recommendations at the May 13, 2021 meeting.
3. Discussion on salaries and benefits package for District personnel; No action, the matter to be discussed further by the Personnel and Budget Committees and they will report on their recommendations at the May 13, 2021 meeting.
4. Discussion on advertising Harbormaster vacancy; Motion to approve the Notice of application deadlines of May 21, 2021 and to advertise the Harbormaster open job position in the following venues: Harbormaster Association, Facebook, Advocate Newspaper, The Daily Journal, and The Press Democrat; Motion was made by Commissioner Shoemaker, seconded by Commissioner Platt; Approved 4-0
5. Discussion on overseeing the implementation of the Community Sustainability Plan. Commissioners interviewed the CSP RFQ responders, 7:00pm first interview with SHN and 7:20pm second interview with LACO. No action on choice of the business team to manage the CSP, matter postponed until the May 13, 2021 meeting.
6. Discussion and report on a PPP (Payroll Protection Program) loan to the District, Chairman Hurst will be submitting the application and will present follow up details at the May 13, 2021 meeting.
7. FY2020-2021 Mid-Year Budget Review the matter to be discussed further by the Budget Committee and they will report on their recommendations at the May 13, 2021 meeting.
8. Action to approve use of the DBW SAVE FY 2020/2021 Surrendered and Abandoned Vessel Exchange Grant to remove the abandoned vessel "Brooke B" from the harbor. District office to keep track of the associated expenses to remove the vessel. Motion to approve the estimated expense of \$13k funded by the DBW SAVE FY 2020/2021 Surrendered and Abandoned Vessel Exchange Grant, with exception to authorize the sale of the vessel to Bryan Hougland for the purchase price of \$1 if an agreement to purchase vessel is executed prior to April 16, 2021; motion was made by Commissioner Shoemaker, seconded by Commissioner Platt; Approved 4-0

**STAFF REPORTS AND RECOMMENDATIONS:**

**DISTRICT OFFICE:**

1. Update: staff reported the vessel "Resolute" was removed and disposed of
2. Update on marina electrolysis report, staff reported on this issue, correspondence #2
3. Update on High dock: staff reported the High Dock opened 03/12/21 and is operational

**ATTORNEY REPORT:** Attorney, Jim Jackson

1. Correction from March 11, 2021 meeting the "Derelict vessels eviction update: Due to the current Covid-19 restrictions on tenant evictions this matter must be dealt with in the future when restrictions have been lifted" did not pertain to the vessel "Brooke B"

**MATTERS FROM THE COMMISSIONERS:**

1. Chairman Hurst reported that an NHD informational binder for the Commissioners would be distributed to them soon

**ADJOURNMENT:**

A motion was made by Commissioner Albin and seconded by Chairman Hurst to adjourn the meeting; Approved 4-0. The meeting was adjourned to the next regular meeting of Thursday May 13, 2021