



Jim Hurst  
Chairman

Doug Albin  
Vice Chairman

Michelle Norvell  
Commissioner

Dan Platt  
Commissioner

Richard Shoemaker  
Commissioner

Carla Slaven  
Interim Harbormaster

The Noyo Harbor Commission met in regular session on May 13, 2021 via Zoom video conference. The meeting was called to order at 6:02 pm. Present were Commissioners Norvell, Platt, Shoemaker, and Commissioner Hurst chaired the meeting; Absent Commissioner/Vice Chairman Albin. The Pledge of Allegiance was recited.

#### **MINUTES:**

A motion was made by Commissioner Shoemaker and seconded by Commissioner Platt to approve the minutes for the April 08, 2021 regular meeting; Approved 4-0

#### **TREASURER'S REPORT:**

April 2021: Reported total cash receipts in the amount of \$ 79,333.90 and disbursements in the amount of \$ 36,523.74. A motion was made by Commissioner Platt and seconded by Commissioner Shoemaker to approve the treasurer's report; Approved 4-0

#### **PUBLIC COMMENT:**

1. Sarah McCormick, Housing & Economic Development, representing the City of Fort Bragg's request for members of the NHD to attend the "Blue Economy Symposium" on Friday 05/21/21
2. Gabriel Maroney, encouraged the NHD to invest in future educational opportunities of the Mendocino College Coastal Campus

#### **CORRESPONDENCE:**

1. Salmon Restoration Association-Salmon Bar-B-Que organizer's request to rent Grader Park July 03, 2021; Motion to approve the SRA drive-thru Salmon Bar-B-Que no fee use of Grader Park on 07/03/21; motion was made by Commissioner Norvell, seconded by Commissioner Platt; Approved 4-0

**CONDUCT OF BUSINESS:**

1. Budget Committee report and recommendation to move funds from the District checking account to the District savings account. A standing motion to approve moving the checking account funds above \$ 175,000k to the LAIF account; motion was made by Commissioner Shoemaker, seconded by Commissioner Platt; Approved 4-0
2. Discussion on job descriptions/duties for district office personnel; No action, the matter to be discussed further by the Personnel and Budget Committees and they will report on their recommendations at the June 10, 2021 meeting.
3. Discussion on salaries and benefits package for District personnel. Current waiting periods for future employee's health benefits will remain the same- effective the first of the month following 30 days from the date of hire. Motion to approve change of dental benefits from Blue Shield to Humana Dental as recommended by Becky Myers (NorthCoast Life Ins. Agency Representative); motion was made by Commissioner Platt, seconded by Commissioner Shoemaker; Approved 4-0. No action, on the matters of Health Savings Account or Employee Family Coverage items to be discussed further by the Personnel and Budget Committees and they will report on their recommendations at the June 10, 2021 meeting.
4. Discussion on advertising Harbormaster vacancy; Motion to approve the application deadline extension by 3 weeks to June 18, 2021 and to advertise the Harbormaster open job position in the following venues: the local papers & other alternatives. Motion was made by Commissioner Shoemaker, seconded by Commissioner Norvell; Approved 4-0
5. Discussion and possible action on appointing one of the interviewed applicants - to oversee the implementation of the Community Sustainability Plan for the Joint Commission, County and City Ad Hoc Committee. Motion was made to hire SHN to oversee the implementation of the Community Sustainability Plan for the Joint Commission, County and City Ad Hoc Committee; motion was made by Commissioner Platt, seconded by Commissioner Shoemaker; Approved 4-0
6. Discussion and report on a PPP (Payroll Protection Program) loan to the District, Chairman Hurst reported that the funds for the PPP loan, through the Savings Bank of Mendocino County, were depleted and no longer available for the NHD to receive the loan.

**STAFF REPORTS AND RECOMMENDATIONS:****DISTRICT OFFICE:**

1. Update: staff reported the vessel "Brook B" was not removed and is to be sold as a lien sale for \$1 to Bryan Hogland, currently waiting for the completion of the DMV paperwork.
2. Update: staff reported on the condition of the launch ramp loading dock pilings, everything is secure.

**ATTORNEY REPORT:** Attorney, Jim Jackson

1. The CDC moratorium was struck down by a federal court so the NHD may be able to evict nonpaying tenants in the future.

**MATTERS FROM THE COMMISSIONERS:**

1. Chairman Hurst thanked the NHD office staff on the good work they have been doing on the NHD website.
2. Commissioner Platt asked what the status was with John Lynch's project "The Ways", Mr. Lynch responded with a project update, he requested this matter be on next month's agenda for further discussion.

**ADJOURNMENT:**

A motion was made by Chairman Hurst and seconded by Commissioner Shoemaker to adjourn the meeting 8:10pm; Approved 4-0. The meeting was adjourned to the next regular meeting of Thursday June 10, 2021

X

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Jim Hurst  
Chairman

X

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Tomessa DeVita  
Office Personnel