



Joe Caito  
Chairman

Jim Hurst  
Commissioner

Bill Forkner  
Commissioner

Steve Bradley  
Commissioner

Michelle Norvell  
Commissioner

Carla Slaven  
Secretary/Treasurer

Bill Sanborn  
Harbormaster

The Noyo Harbor Commission met in regular session on January 16, 2020 at Town Hall. The meeting was called to order at 2:02 pm. Present were Commissioners Caito, Hurst, Forkner, Norvell Commissioner Bradley was absent.

**MINUTES:**

A motion was made by Commissioner Hurst and seconded by Commissioner Forkner to approve the minutes for the December 12, 2019 regular meeting.

Ayes: Caito, Hurst, Forkner, Norvell

Noes: None

Abstentions: None

Absent: Bradley

**TREASURER'S REPORT:**

Staff reported cash receipts in the amount \$103,022.91 and disbursements of \$106,095.44 for December 2019.

A motion was made by Commissioner Hurst and seconded by Commissioner Norvell to approve the Treasurer's report for December 2019.

Ayes: Caito, Hurst, Forkner, Norvell

Noes: None

Abstentions: None

Absent: Bradley

**PUBLIC COMMENT:** No Public comment

**CORRESPONDENCE:** No Correspondence

**CONDUCT OF BUSINESS:**

**Review and possible adoption of Ordinance No. 2020-1**

A motion was made by Commissioner Norvell and seconded by Commissioner Hurst to open discussion on Ordinance No. 2020-1, revised requirements for parking at Noyo Harbor. There was no feedback from the public regarding this Ordinance revision. Commissioner Norvell requested a refresher to the proposed ordinance change, the Commission talked about the changes.

Ayes: Caito, Hurst, Forkner, Norvell

Noes: None

Abstentions: None

Absent: Bradley

**Discuss and possible action on Mid-Year budget review**

The Commission reviewed FYE 2019/2020 Budget. Staff will meet with the Budget committee prior to the February Commission meeting to go over the budget and bring the proposed changes to the February meeting.

No action was taken.

## **STAFF REPORTS AND RECOMMENDATIONS:**

### **District Office:**

**Update on High Dock-** Harbormaster, Bill Sanborn reported that the High Dock project is moving along. The weather has been a bit of a problem. Commissioner Hurst asked how the project is going, regarding the budget. Bill reported that most of the supplies have been purchased for this project.

Commissioner Norvell asked what the plan is for the hoist. Bill reported that Chris Van Peer will take the hoist out with his crane and that is phase two of this Project. Commissioner Norvell also asked how far the crew is on the project, Bill reported that the Crew is at the corner and it is time consuming due to the angle of the dock in that area.

### **Update on Surplus Lumber-**

Harbormaster, Bill Sanborn reported that the auction site was not a success with selling the surplus lumber. We have had a few people inquire about purchasing since the auction has closed.

Commissioner Norvell asked Bill how he came up with the prices for lumber, he replied that he had looked up the amount that we paid for it when we purchased it.

### **Northside camping and dumping problem-**

Harbormaster, Bill Sanborn reported that we have been having an ongoing problem with people camping and dumping trash on the North side. The District has been trying to get this problem under control and have been in contact with the Fort Bragg Police Department.

Commissioner Norvell mentioned that we may want to look in to strengthening Ordinances to help with this problem and possibly have a meeting with law enforcement and the other local Government agencies.

Commissioner Norvell mentioned that the newly appointed Police Chief and Sheriff were planning to go around to the local businesses to introduce themselves, we can bring up the subject at that time.

**Attorney:** No Report

### **Dark Gulch Consulting:**

Sarah Huff gave the following report:

#### **Grant Status Update**

##### **Department of Boating and Waterways SAVE 17S Grant - \$106,200**

**Grant status** – based on letter received assumption is that audit is complete.

At direction of District's legal counsel, a reimbursement request has been submitted for \$105,896.30. All paperwork including match documentation has been submitted as part of the packet.

##### **Department of Boating and Waterways SAVE 18 Grant - \$250,000**

**Grant status** – based on letter received assumption is that audit is complete.

At direction of the District's legal counsel, a request to be allowed to submit reimbursement request for work done during project performance period has been sent.

##### **OES/FEMA Local Hazard Mitigation -\$286,443**

**Grant status** – Approved and work is pending.

Remaining grant funds - \$258958.44

All reporting is submitted and up to date. A spreadsheet is attached, showing a breakdown of the expenses to date. No reimbursement has been submitted since last report due to expenses being under the reimbursement threshold.

**Sea Tow Loaner Life Jacket Program –**

The application for this program is open and the Harbor has applied for an additional 52 lifejackets to be placed at the ends of each dock.

**Cost to district:** materials and labor for building loaner lifejacket stations

**Botanical Survey Update**

**Status** – mitigation plan complete and in review.

**LCP Update**

A meeting with Julia Acker Krog took place 18 December. It was very helpful and useful. County Planning has included updating the LCP in their “stretch” planning for several years in the hopes of being able to address it. The District is reaching out to the two coastal County Supervisors to gain their support for this. This is the next logical step as the County Supervisors will need to direct Planning Staff to include the LCP update in their planning for the year.

**INFRA Grant-** The INFRA grant just came out and the District can apply again.

Commissioner Norvell asked about possible property to put a fuel dock, the Commission will need to look at all options for a fuel dock.

**Matters from the Commissioners-** Commissioner Hurst suggested a list of items to submit to Attorney, Jim Jackson to prepare a R.F.P. for a CPA.

**ADJOURNMENT:** At 4:00 pm meeting was adjourned to the next regular meeting of February 13, 2020.