



Joe Caito Jim Hurst Bill Forkner Steve Bradley Michelle Norvell Carla Slaven Bill Sanborn
Chairman Commissioner Commissioner Commissioner Commissioner Secretary/Treasurer Harbormaster

The Noyo Harbor Commission met in regular session on November 14, 2019 at Town Hall. The meeting was called to order at 2:05 pm. Present were Commissioners Caito, Hurst, Forkner, Bradley and Norvell.

MINUTES:

A motion was made by Commissioner Hurst and seconded by Commissioner Norvell to approve the minutes for the October 10, 2019.

Ayes: Caito, Hurst, Forkner, Bradley, Norvell

Noes: None

Abstentions: None

Absent: None

TREASURER'S REPORT:

Staff reported cash receipts in the amount of \$42,662.19 and disbursements of \$27,288.67 for October 2019.

A motion was made by Commissioner Norvell and seconded by Commissioner Hurst to approve the Treasurer's report for October 2019.

Ayes: Caito, Hurst, Forkner, Bradley, Norvell

Noes: None

Abstentions: None

Absent: None

PUBLIC COMMENT:

The USCG presented information on a proposed amendment to the Code of Federal Regulations, giving the local USCG authority to restrict or close the bar to small craft, mirroring Oregon and Washington regulations. Public comment will be accepted until 12-9-19.

Commissioner Forkner asked when this would take effect, the USCG did not have an estimated time frame.

Commissioner Norvell asked about the wave height and formula and if it is mandatory to close the bar to certain sized vessels.

The USCG reported that if the formula is above limitations it is mandatory.

Chairman Caito asked if it is just for certain sized vessels, The USCG reported that it is for certain sized vessels.

CORRESPONDENCE: No Correspondence

CONDUCT OF BUSINESS:

Discussion and possible action on Budget policy:

The Commission discussed the current Budget policy, no action was taken.

Review and possible approval of revised budget:

The Commission reviewed the updated budget for FYE 2019/2020, the only changes were the actual numbers for FYE 2018/2019, due to the budget being prepared and adopted prior to the FYE. No action was taken.

We will be doing a mid-year budget review at the January 9, 2020 regular meeting.

STAFF REPORTS AND RECOMMENDATIONS:

District Office:

Bill Sanborn, Harbormaster requested a moment of silence in honor of F/V Miss Hailee and the crewmember lost at sea and all involved.

Update on High dock:

Bill Sanborn reported to the Commission that the repair of the High dock has started, and every day shows improvement, the crew is getting a system going.

Update on F/V Virginia:

Bill Sanborn reported to the Commission that he spoke with the owner and the permits have not sold yet. As soon as they sell, he will pay the District the monies owed for the removal and disposal of the vessel.

Report on power outage:

Bill Sanborn reported that the power outage affected the District minimally. The office was open for most of the day, although there was no way to do regular work that required computers or internet. Staff checked on the boats, the harbor was very quiet.

Commissioner Norvell suggested that Staff evaluate the Districts needs for future power outages, possibly a generator.

Attorney:

Jim Jackson reported that he has been working with the USCG on use of the dredge spoils site.

Commissioner Forkner asked about the Rex Gressett case, Jim Jackson gave an update on the case.

Dark Gulch Consulting:

Sarah Huff provided the following report:

Grant Status Update

Department of Boating and Waterways SAVE 17S Grant - \$106,200, Grant status – suspended pending audit outcome.

Department of Boating and Waterways SAVE 18 Grant - \$250,000, Grant status – suspended pending audit outcome.

OES/FEMA Local Hazard Mitigation -\$286,443, Grant status – Approved and work is pending.

Remaining grant funds - \$263,339.46 (10/1/2019).

No receipts and/or bills have been submitted to DGEC for the month of October. A monthly report outlining the accomplishments has been submitted. All reporting is submitted and up to date.

Botanical Survey Update

Status – mitigation plan is developed and under review by CDFW.

Potential Grants

NOAA FY 2020 Marine Debris Removal - \$150,000 maximum

Grant application is being developed and will be ready for submittal prior to application date of 12/4/2019. Once the application is close to completion, a resolution will be needed, and a special meeting will need to be called.

Local Coastal Plan Update

At the request of the Commission, preliminary work on an updated LCP has been initiated. A funding source has been identified and meetings with county personnel at the suggestion of George Williamson (Plan West Partners Inc.) have been scheduled.

Fuel Dock Grant

The Fuel Dock Grant application has been submitted and is still in the review process.

Matters from the Commissioners:

No Matters from the Commissioners

At 3:35 pm regular meeting was adjourned to closed session

Closed Session:

Chairman Caito reported out of Closed Session that the Performance Evaluation of Harbor Master Bill Sanborn was completed and that his compensation was increased from \$50,000 per year to \$60,000 per year retroactive to July 1, 2019.

Chairman Caito further reported that the Performance Evaluation of Noyo Harbor Commission Secretary Treasurer and Assistant Harbor Master Carla Slaven was rescheduled for December 12, 2019 regular meeting of the Commission.

At 4:50 pm closed session was adjourned to the next regular meeting of December 12, 2019.