



Joe Caito
Chairman

Jim Hurst
Commissioner

Bill Forkner
Commissioner

Steve Bradley
Commissioner

Michelle Norvell
Commissioner

Carla Slaven
Secretary/Treasurer

Bill Sanborn
Harbormaster

The Noyo Harbor Commission met in regular session on December 12, 2019 at Town Hall. The meeting was called to order at 2:01 pm. Present were Commissioners Caito, Hurst, Forkner, Bradley. Commissioner Norvell was absent.

MINUTES:

A motion was made by Commissioner Hurst and seconded by Commissioner Bradley to approve the minutes for the November 14, 2019 regular meeting as amended.

Ayes: Caito, Hurst, Forkner, Bradley

Noes: None

Abstentions: None

Absent: Norvell

TREASURER'S REPORT:

Staff reported cash receipts in the amount of \$49,126.39 and disbursements of \$45,416.02 for November 2019.

A motion was made by Commissioner Hurst and seconded by Commissioner Forkner to approve the Treasurer's report for November 2019.

Ayes: Caito, Hurst, Forkner, Bradley

Noes: None

Abstentions: None

Absent: Norvell

PUBLIC COMMENT:

Jacob Patterson spoke to the Commission about the Assistant Harbormaster, Carla Slaven. Mr. Patterson expressed that he feels that Carla is professional and is doing a good job. Mr. Patterson also expressed his concerns that this position is underpaid.

CORRESPONDENCE: No Correspondence

CONDUCT OF BUSINESS: None

District Office:

Update on High Dock- David Larkin reported to the Commission that the High Dock repair is running smoothly. The office and maintenance staff are a pleasure to work with, everyone is doing a great job.

Mr. Larking also reported that he knows a gentleman that may be interested in purchasing the surplus lumber.

Harbormaster, Bill Sanborn informed the Commission that the project is approximately one-third of the way complete.

Surplus Lumber- Bill Sanborn reported that the Surplus lumber is listed on Govdeals.com website for auction. The District office has had some interest in the lumber since it was put on the website for auction.

Attorney: No report

Dark Gulch Consulting: Sarah Huff gave the following report:

Grant Status Update

Department of Boating and Waterways SAVE 17S Grant - \$106,200

Grant status – still being audited with expectation to take several more months.

Preparation of reimbursement billing for San Juan removal includes direct costs of \$131,139.00. Charges of \$107,599.00 will be charged to this grant, with the difference of \$1,359 being used as match. Other match requirements are met through assistance provided by harbor district employees. Remaining grant funds – 0. All paperwork is prepared and ready to be filed upon reinstatement of grant funds.

Department of Boating and Waterways SAVE 18 Grant - \$250,000

Grant status – still being audited with expectation to take several more months. Currently work is taking place on an off-site location that was to be included in use of the grant funds. The owner of the property has approached me regarding the potential for reimbursement. All paperwork for work approved by the Harbor Commission is prepared and ready to be filed upon reinstatement of grant funds.

Remaining balance of grant funds available - \$226,420.00

A letter is being prepared to be presented to the County Board of Supervisors in the hopes that they will sign it and send it to the State. This is being done at the suggestion of Supervisor Gjerde.

OES/FEMA Local Hazard Mitigation - \$286,443

Grant status – Approved and work is pending.

Remaining grant funds - \$258,958.44

All reporting is submitted and up to date. A spreadsheet is attached, showing a breakdown of the expenses to date.

Sea Tow Loaner Life Jacket Program –

The application for this program is open and the Harbor will be applying for further lifejackets to spread throughout the entire harbor.

Cost to district: materials and labor for building loaner lifejacket stations

Botanical Survey Update

Status – mitigation plan has been prepared.

LCP Update

A meeting with County Planning has been scheduled to review the suggestions from the Sustainability Plan. Once the county has weighed in, it is suggested that the Commission meet and develop a list of priorities to be presented to the County Board of Supervisors.

Matters from the Commissioners:

Commissioner Forkner expressed his concerns about the ways being closed and the importance of the Harbor having a ways for the fishermen to maintenance vessels. Harbormaster Sanborn is looking into the cost of insurance for the Ways property. The Commissioners would like to research the possibility of saving this infrastructure.

Commissioner Forkner talked about the price for a transient slip in Eureka. The price for a 50 ft slip is \$560.00 per month and a 60 ft slip is \$760.00 per month.

At 2:45 pm regular meeting was adjourned to closed session.

CLOSED SESSION:

Chairman Caito reported out of Closed session that the Performance Evaluation of Assistant Harbormaster Carla Slaven was completed and that her compensation was increased to \$50,000.00 per year, retroactive to July 1, 2019. Effective date December 1, 2019.

ADJOURNMENT:

At 3:09 pm closed session was adjourned to the next regular meeting of January 9, 2020.