



Joe Caito Jim Hurst Bill Forkner Steve Bradley Michelle Norvell Carla Slaven Bill Sanborn
Chairman Commissioner Commissioner Commissioner Commissioner Secretary/Treasurer Harbormaster

The Noyo Harbor Commission met in regular session on Thursday March 14, 2019 at Town Hall. The meeting was called to order at 2:00 pm.

Present were Commissioners Caito, Hurst, Forkner, Bradley and Norvell.

MINUTES:

A motion was made by Commissioner Hurst and seconded by Commissioner Norvell to approve the minutes from the February 14, 2019 regular meeting as amended, addition of the approval of the minutes from February 13, 2019 Special meeting.

Ayes: Caito, Hurst, Forkner, Bradley, Norvell

Noes: None

Abstentions: None

Absent: None

TREASURER'S REPORT:

Staff reported Cash receipts for February 2019 in the amount of \$546,781.59 and Disbursements in the amount of \$551,288.55.

A motion was made by Commissioner Hurst and seconded by Commissioner Bradley to adopt the Treasurer's report for February 2019.

Ayes: Caito, Hurst, Forkner, Bradley, Norvell

Noes: None

Abstentions: None

Absent: None

PUBLIC COMMENT:

Abernathy Boat removal quote

Dan Platt gave an estimate of cost in the amount of \$4,975.00 for removing four boats that are moored at the Abernathy property. The majority of boats are registered with CF numbers through the California Department of Motor vehicles and the SAVE Grant may cover them. Mr. Platt also explained that these boats are blocking the navigable channel.

CONDUCT OF BUSINESS:

Noyo Harbor District Community Sustainability Plan

George Williamson and Steve Hackett with Planwest partners gave an update on the Noyo Harbor Community Sustainability Plan. The results from the last survey indicated what is most needed to improve the Noyo Harbor. The top 5 are: Fuel Dock, Upgraded Flake ice/Cold storage, Harbor entrance and Channel dredging, Improved North Harbor vehicle access, Mooring basin reconfiguration/reconstruction.

Surplus Property Policy

Following discussion a motion was made by Commissioner Forkner and seconded by Commissioner Hurst to adopt the Surplus property policy.

Ayes: Caito, Hurst, Forkner, Bradley, Norvell

Noes: None

Abstentions: None

Absent: None

Resolution declaring pressure treated lumber surplus property

A motion was made by Commissioner Forkner and seconded by Commissioner Bradley adopting resolution 191 declaring pressure treated lumber surplus property.

Ayes: Caito, Hurst, Forkner, Bradley, Norvell

Noes: None

Abstentions: None

Absent: None

Review and possibly approve price quotes for purchasing lumber for the High Dock repair

The Commissioners reviewed and discussed the quotes for lumber for the high dock repair, more information is needed. No Action was taken.

Review letter of request to rent or lease NHD property

Jack Daily requested to rent or lease Noyo Harbor District property located at 19125 S. Harbor Drive, he would like to use the property to store his boat. The Commission declined to grant request, due to the fact that it may need to be used for other purposes.

Review and possibly approve renewal and rate increase for three Tidelands Lessees

A motion was made by Commissioner Forkner and seconded by Commissioner Bradley to approve the 10% rate increase and renew the Tidelands leases for Pete Huckins, Bryan Hougland and Silver's at the Wharf.

Ayes: Caito, Forkner, Bradley, Norvell

Noes: None

Abstentions: Hurst

Absent: None

Discuss parking spaces, rates and possibly approve changes

The Commission discussed the parking lot and how we will handle the limited parking spaces. No action was taken. The Commission will hold a special meeting to come up with a solution for the parking spaces.

STAFF REPORTS AND RECOMMENDATIONS:

District Office:

Discuss and possibly approve the addition of a Forklift usage fee

A motion was made by Commissioner Bradley and seconded by Commissioner Hurst to approve the addition of a fee for the use of the District's Fork lift to the Fee schedule.

The fee will be \$50.00 per hour, with a one hour minimum. Anything after one hour will be broken down in 15 Minute increments. The forklift must be operated by a Harbor District employee.

Ayes: Caito, Hurst, Forkner, Bradley, Norvell

Noes: None

Abstentions: None

Absent: None

Discuss and possibly approve the purchase of a work boat for the Harbor District

A motion was made by Commissioner Hurst and seconded by Commissioner Norvell to approve the purchase of a work boat for the District. The amount approved is \$8,000.00 plus fees and taxes.

Ayes: Caito, Hurst, Forkner, Bradley, Norvell
Noes: None
Abstentions: None
Absent: None

Sarah Huff with Dark Gulch Consulting gave an update on the following grants and Botanical Survey:

Department of Boating and Waterways SAVE 17S Grant- \$106,200.00

Grant status: Still being audited with expectation to take several more months.

Department of Boating and Waterways SAVE 18 Grant- \$250,000.00

Grant Status: Still being audited with expectation to take several more months.

OES/FEMA Local hazard Mitigation- \$286,443.00

Grant Status: In Environmental Review Status which is the final stage.

Coastal Conservancy for Community Sustainability Plan- \$81,000.00

Grant Status: Reimbursements in the amounts of \$33,350.30, \$10,783.80, \$13,302.22 and \$8,231.36 have been submitted with a check for \$33,350.30 received by the District.

Sea Tow Loaner Life Jacket Program-

Grant status: 54 life jackets of various sizes, press kit for promotion, signs and the documents for printing signs that are specific to the district.

Botanical Survey update-

1. Status – A meeting between the District, County, City and Fish & Wildlife took place on March 6, 2019. Various sites were visited and discussed as potential mitigation sites. Upon further discussion with Daniel Harrington (CDFW), the preferred mitigation plan will be onsite, with a smaller number of trees being planted and a longer monitoring period. The mitigation plan is being developed with input from District staff and CDFW.

Attorney:

Attorney, James Jackson gave an update on the status of Litigation.

Committee Reports: No Committee Reports

Matters from the Commissioners: Commissioner Hurst talked about the importance of the Brown Act and went over procedures that need improvement to adhere to The Brown Act.

At 6:00 pm the Regular meeting was adjourned to Closed Session

CLOSED SESSION: No Action taken by Commission following the Closed Session.

ADJOURNMENT: Meeting adjourned to the next regular meeting of April 11, 2019.

