



Jim Hurst	Doug Albin	Michelle Norvell	Daniel Platt	Richard Shoemaker	Anna Neumann
Chairman	Vice Chairman	Commissioner	Commissioner	Commissioner	Harbormaster

THE NOYO HARBOR COMMISSION met in regular session on January 13, 2022 at the Fort Bragg Town Hall. The meeting was called to order at 6:00 p.m. Present were Commissioners Hurst, Albin, Platt, Norvell and Shoemaker. The Pledge of Allegiance was recited.

MINUTES:

A motion was made by Commissioner Shoemaker and seconded by Commissioner Platt to approve the minutes for the December 9, 2021 regular meeting. Approved 5-0.

TREASURER'S REPORT:

Harbormaster Neumann added that \$1,200,000 in COVID relief funds for the District have been received by the County from California Special Districts Association. The District has caught up with the IRS through June 2021. No penalties were assessed. Motion was made by Commissioner Shoemaker and seconded by Commissioner Albin. Approved 5-0.

PUBLIC COMMENT: None

CORRESPONDENCE: None

CONDUCT OF BUSINESS:

1. Virtual Meeting Resolution 22-1.
 - The motion was made by Commissioner Shoemaker, seconded by Commissioner Novell. Approved 5-0.
 - It was also moved that the Commission establish a consent calendar consisting of approval of the minutes, treasurer's report and continuation of virtual meetings as appropriate. Approved 5-0.
2. Discussion and possible action on Resolution for SAVE 21-22 Grant.
 - Motion for approval made by Commissioner Platt and seconded by Commissioner Norvell. Approved 5-0.
3. Discussion and possible action on policy to require Transient Berthing Agreement.
 - Numerous suggestions were made by the Commissioners for additions to the agreement. Motion to approve by Commissioner Platt, seconded by Commissioner Albin. Approved 5-0.
4. Discussion and possible action on Lease Agreements.
 - It was recommended that there be three lease agreements including a Transient Lease, Short Term Lease and Long Term Lease. Transient will be defined as 10 days or less. Suggested additions included a

statement that if a boat sinks in a slip the tenant is solely responsible for the raising and removal of the vessel. It was also suggested that the lease reference the rate schedule and that a current schedule be attached.

5. Discussion and possible action on policy to require End of Lease Agreement.
 - After discussion, motion to approve was made by Commissioner Norvell and seconded by Commissioner Platt. Approved 5-0.
6. Discussion and possible action on policy to require two references from current tenants and/or a credit check for new permanent tenants.
 - It was suggested that a set of standardized questions for prospective tenants be developed.
7. Discussion and possible action on permits for passenger carrying vessels.
 - Following discussion, no action was taken.
8. Discussion and possible action on Standard Operating Procedures for eviction and abandonment of vessels.
 - There was a general discussion of developing a standard operating procedure for evictions and abandoned vessels. No action was taken.
9. Discussion and possible action on the Resolution of Abandonment of Windsong (Dane Stanton).
 - It was suggested that correspondence be sent to Adventist Hospital which was a former employer of Stanton since correspondence to his residential addresses was returned.
10. Discussion and possible action on the Resolution of Abandonment of Blue Grandma (Linda and Walter Jarvis/Glenn Stockwell).
 - Motion by Commissioner Shoemaker and seconded by Commissioner Platt to declare the vessel abandoned. Approved 5-0.
11. Discussion and possible action on the eviction of Joylyn - nonpayment and living aboard vessel (David Gibney).
 - The Commissioners agreed that eviction would be appropriate in this case.

STAFF REPORTS AND RECOMMENDATION:

District Office:

1. The Harbormaster reported that an 18 foot aluminum vessel was seized by Fish and Wildlife, presently located in District yard. The vessel will be subject to abandonment procedures. There was also a discussion of District practice regarding leasing rented slips during the tenants' absence.

Attorney Report:

1. The attorney reported on the status of Berth Rules and Policies, a contract with a collections agency, the submerged tidelands lease, social media and the Public Records Act, the Marino probate and a lease for river crossings with PG&E.

MATTERS FROM THE COMMISSIONERS:

- Commissioner Shoemaker has made inquiries with California Inter-Agency Risk Authority.

- Commissioners Norvell and Shoemaker and the Harbormaster met with SHN regarding the Sustainability Plan.
- Chair Hurst reported that the surplus lumber has been sold.

ADJOURNMENT:

The meeting was adjourned to the next regular meeting of February 10, 2022.