



NOYO HARBOR DISTRICT AGENDA ITEM SUMMARY

AGENDA ITEM #: 6

MEETING DATE: 1/13/2021

TITLE

Policy to Require Two Reference from Current Tenants and/or Credit Check before Permanent Lease Agreement

RECOMMENDED ACTION

Approval

ANALYSIS

Currently we do not ask for reference or run a credit check on any new permanent tenant. In doing so we are going into the agreement with no information on the potential tenants ability to pay and maintain their vessel. A policy requiring two references from tenants in good standing will help the Harbor Office staff determine if the potential tenant has the capacity to afford their slip fees and may alert the staff of other potential issues before a contract is signed. If the potential tenant is unable to provide two positive references from tenants in good standing with the Harbor District then a credit check can be run. A tenant will be able to rent a slip valued at \$200 or less if their credit is above 580, while and slip valued at over \$201 will require a credit score of at least 640.

The Noyo Harbor Office will create an account with Experian Connect and send a request for a credit to the potential tenant's email. They will complete the form and purchase their report for \$14.95 to share with the Noyo Harbor Office. After sharing their report, NDH can make an informed decision on their ability to afford and the likelihood they will pay slip fees.

FISCAL IMPACT

None

ATTACHMENTS

HARBORMASTER SIGNATURE

Anna Neumann, Harbormaster